



# LOST CHECK FORM

If you have lost your check please complete the form below and send to [Payroll@MissionYogurt.com](mailto:Payroll@MissionYogurt.com) to receive a new check.

Manager must collect \$35 for the replacement check. Send check or cash to payroll department.

## EMPLOYEE DETAILS

Employee Name:

Phone Number:

Address:

City:

State:

Zip:

Store:

## LOST CHECK DETAILS

Pay Period:

Manager Signature:

Date:

**YOU MUST EMAIL THIS FORM TO [PAYROLL@MISSIONYOGURT.COM](mailto:PAYROLL@MISSIONYOGURT.COM)**



1333 W. 120th Ave., Suite 207 Westminster, CO 80234 | 303.252.7500 | [info@MissionYogurt.com](mailto:info@MissionYogurt.com)

**PAYROLL** | [hr@MissionYogurt.com](mailto:hr@MissionYogurt.com) | **HUMAN RESOURCES** | [hr@MissionYogurt.com](mailto:hr@MissionYogurt.com)